

**West Central Education District**

Board Meeting Minutes

Date: May 13, 2024

6:30pm; Virtual via google meet

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Board Chair Uphoff called the meeting to order at 6:30p.m. Board members Rasmussen and Dirkes were in attendance along with Superintendents Winter, Bullard, Peschel and Okerlund. In board member Quarfot's absence, Supt Bullard voted on his behalf. Director Fevig, Administrator Hoffarth, Business Manager Evenson and 3 employees were also present.

After listing the 4 additions to the agenda, Rasmussen moved, Bullard seconded approval of the agenda with additions. Motion carried unopposed via roll call.

Following a review of consent agenda items, Bullard moved, Rasmussen seconded approval of the March 19, 2024 Board Minutes; Treasurer's Report and Bills Payable (#24448-24482); donations from the Paynesville American Legion, De'Lish, Magnifi and Subway in Albany; hiring of Erin Hoffman, Executive Director; Hanna Lundeen, School Counselor; Jasmine Wolters, Transition Program Teacher; along with other personnel resignations, FMLA, lane change and summer school agreements. Motion carried unopposed via roll call.

Under New Business, Director Fevig presented the WCED EA contract for approval. Rasmussen moved, Dirkes seconded approval of the 23/24, 24/25 contract. Motion carried unopposed via roll call. Business Manager Evenson shared the revised budget for 23/24 as well as the proposed budget for 24/25. Bullard moved, Rasmussen seconded approval of both budgets. Motion carried unopposed via roll call. Administrator Hoffarth shared the calendar for the ALC, Beacon and SAIL programs for 24/25. Rasmussen moved, Bullard seconded approval of the calendar. Motion carried unopposed via roll call. Lease agreements for the WCED offices, Beacon Program and ALC were presented including a 3% increase per square foot. Bullard moved, Dirkes seconded approval of all lease agreements. Motion carried unopposed via roll call. A payroll contract with cmERDC starting May 1, 2024 was reviewed with Rasmussen making a motion, Dirkes seconding approval of the contract. Motion carried unopposed via roll call.

Under Old Business, Director Fevig proposed the hiring of 3 paraprofessionals for the SAIL Program. Bullard moved, Rasmussen seconded the proposal; Motion carried unopposed via roll call.

Under reports, Administrator Hoffarth and Director Fevig shared updates on end of year activities, contracts and open positions. Board agreed to a Special Meeting on June 4th, 2024 at 6:30pm virtually to approve admin contracts.

Uphoff adjourned the meeting at 7:14pm; motion by Rasmussen, second by Bullard; motion carried unopposed via roll call.

  
Clerk

6-5-24  
Date